

INFORMATION FOR PARTICIPANTS:

Please read these guidelines and apply as relevant:

Above all have FUN!

VENUES

- Comply with COVID regulations
- Always have a companion with you during your open hours and have water and food for yourselves
- Tell your neighbours what is happening. Invite them. Tell everyone, post on social media
- Do not leave valuables unattended
- Tidy personal possessions away out of sight
- Keep cash secure
- Lock or block access to private areas
- You love your pets but your visitors may not! Please keep all animals secure and away from public areas
- Inform your insurer in good time
- You must make a formal risk assessment before the trail starts. List dangers, photograph them, take notes and remedy the situation. This shows you are not negligent. An assessment may include giving thought to potential hazards on your property, especially for children and those with limited mobility, eg. steps, pools etc.
- Studios & workshops have hazards. Remove sharp or dangerous implements and poisonous substances to a safe place
- Warn people of steep steps, low beams and passing traffic. Put up temporary signs.
- Display a clearly visible warning that public enter at their own risk
- Provide a copy of your certificate of currency for public liability \$10million – 20 million
- We will provide signage and red flags to indicate you are open and promote you via our Facebook page: Colac Otway Arts Trail as you register. Please send Jpegs to showcase your work
- Once registered as a venue, you will receive Creative Arts membership, promotion via the Arts Trail on the Colac Otway Shire Events page, OCR & Mix FM, social media, website and inclusion in the Arts Trail brochure

To register an arts trail venue you will need public liability cover of \$10-20 million. Check with your insurance company that you are covered or investigate other options online, Nava or phone: 02 93681900; Regional arts Victoria, or ourcommunity.com.au- community groups.

** SHARED SPACES, POP-UPS AND GROUPS

If you do not have insurance or a venue appropriate for public access, consider joining one of our pop up galleries, shared spaces or joint arts market projects. We can put you in touch with an organiser near you who will contact you with the requirements of their venue. All artists in shared spaces are required to have a Creative Otways membership, which provides you with advertising on our Facebook page and website.

NOTE: In the event of emergency or extreme weather the Arts Trail will be publicised as cancelled

CONTACT US

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