



2022 Arts Trail Registration

APPLICATION DUE - Please complete and return by 5pm on FRIDAY 31st December 2021

Email: colacotwayartstrail@gmail.com

Postal address: PO Box 586 Colac 3250

Name

First Name Last Name

Email

example@example.com

Address

Street Address

Street Address Line 2

City State / Province

Postal / Zip Code

Phone Number

Area Code Phone Number

Do You need to be in contact with a group venue?

Yes

No

Venue Address if different from Above

Description of venue if applicable- Group studio, Single studio, exhibition

Dates

Easter 2022 15 April 2022 to 18 April 2022

Other Dates

Venue Registration

Artist \$25

Studio or Sole Trader Venue \$60

ARTS EXPO @ COPACC Stall table \$35

Community Venue \$150

**Pay by EFT: Account Name: Creative Otways BSB: 033217 Account No: 375672 Ref Code:
(YourName)Total Paid**

Facebook

Website

Instagram

Artist Statement- A little about you or your work for the Brochure

Demonstrations offered

Yes

No

If you need to be in contact with a group venue do you have a preference for area?

What area

Checklist before submitting

I have my own venue and public liability is attached

I have attached photo of my art work for publicity

I agree to my work being used for promotional purposes

I have read the terms & conditions on the next page and agree to abide

I agree to the terms & Conditions-
fellow artist,
to register to be part of the 2019 Colac Otway Arts Trail

Dear
We invite you

INFORMATION FOR PARTICIPANTS:

Please read these guidelines and apply as relevant: Above all have FUN!*

VENUES Always have a companion with you during your open hours and have water and food for yourselves
Tell your neighbours what is happening. Invite them. Tell everyone, post on social media
Do not leave valuables unattended
Tidy personal possessions away out of sight
Keep cash secure
Lock or block access to private areas
You love your pets but your visitors may not! Please keep all animals secure and away from public areas
Inform your insurer in good time
You must make a formal risk assessment before the trail starts. List dangers, photograph them, take notes and remedy the situation. This shows you are not negligent. An assessment may include giving thought to potential hazards on your property, especially for children and those with limited mobility, eg. steps, pools etc.
Studios & workshops have hazards. Remove sharp or dangerous implements and poisonous substances to a safe place
Warn people of steep steps, low beams and passing traffic.
Put up temporary signs.
Display a clearly visible warning that public enter at their own risk
Provide a copy of your certificate of currency for public liability \$10million – 20 million
We will provide signage and red flags to indicate you are open and promote you via our Facebook page: Colac Otway Arts Trail as you register. Please send Jpegs to showcase your work
Once registered as a venue, you will receive Creative Arts membership, promotion via the Arts Trail on the Colac Otway Shire Events page, OCR & Mix FM, social media, website and inclusion in the Arts Trail brochure
To register an arts trail venue you will need public liability cover of \$10-20 million. Check with your insurance company that you are covered or investigate other options online, Nava or phone: 02 93681900; Regional arts Victoria, or our community.com.au- community groups.

**** SHARED SPACES, POP-UPS AND GROUP** If you do not have insurance or a venue appropriate for public access, consider joining one of our pop up galleries, shared spaces or joint arts market projects. We can put you in touch with an organiser near you who will contact you with the requirements of their venue. All artists in shared spaces are required to have a Creative Otways membership, which provides you with advertising on our Facebook page and website.
NOTE: In the event of emergency or extreme weather the Arts Trail will be publicised as cancelled
CONTACT USE Email: colacotwayartstrail@gmail.com Web: www.colacotwayartstrail.com
Colac Otway Arts Trail in partnership with Creative Otways

Tags

- Todo
- In Progress
- Done